



Internship Opportunity*

Earn credits for degree requirements (unpaid)

12/12/19

Rocky Mountain PBS's Durango office is seeking a student intern to assist with event planning for screenings of RMPBS content and other fun community events to occur from February to April 2020.

Key events include PBS Kids Snowdown Saturday Morning Cartoons and Games, a screening and a beer tasting / resource fair focused on statewide water issues, screenings of Mancos Common Printing Press, and more.

Duties include, but are not limited to:

- Reaching out to local businesses and organizations for sponsorships/participation
- Coordinating with participating businesses/organizations to develop and plan specific aspects of the events
- Booking venues, catering, and setting up A/V equipment
- Outreach and marketing of events
- Volunteer recruitment and coordination

RMPBS is seeking interns who are:

- Outgoing and highly motivated
- Highly organized and able to prioritize time-sensitive assignments
- Excellent communicators, both verbally and written
- Creative and flexible
- Interested in marketing, promotions, and event planning / organization
- Passionate about public media and nonprofits.

Rocky Mountain PBS is a great addition to your resume, and we are looking forward to what *you* can add to RMPBS's lively, fun, and meaningful Durango community events!

Contact: Debbie Higgs, debbiehiggs@rmpbs.org or 970-235-8707