

KPBT-TV

EEO Public File Report

March 22, 2017 through March 27, 2018

Full time vacancies during the reporting period:

Job Title: Administrative Assistant		Date Filled: 6/5/17		
Source	Contact	Address	Tel.No.	Referred Person/ Interviewed/Hired
Non Profit Mgmt. Center	L. Johnson	Ljohnson@nmc-pb.org	432-638-5605	3/2/1
Basin PBS	C. Holeva	www.basinpbs.org	432-563-5728	3/2/0
LinkedIn.com	Online	www.linkedin.com		1/1/0

Total Number of interviews for all full-time vacancies filled during the period: 5

Outreach Activities during this reporting period:

Permian Basin Nonprofit Management Center

KPBT-TV's CEO and Department Head attended West Texas Rural Philanthropy Days June. This 3 day biennial event connects rural West Texas nonprofits with foundation and government agencies with similar interest and provides training to strengthen those nonprofits in serving their communities. KPBT-TV's Station Manager accessed "The A to Z of Personnel Policies" and "Avoiding Hiring Mistakes" online training offered through website: nmc-pb.org/resources

Midland Chamber of Commerce

Department head attended Chamber's Membership 101 course in June during which employment law and EEO guidelines were reviewed.

Public Media- Women in Leadership

Department head attends regularly scheduled webinars on topics related to women, public media, and leadership.

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KPBT-TV has membership and Department Head regularly takes advantage of online and local seminars, lunch and learn events and online resources.

KPBT-TV also provided station personnel with training on use of the ProTrack System and Allegiance software. Station's Administrative Assistant and Department Heads attended multiple webinars and accessed online training and continue to do so.

Station management has provided and encouraged staff to make use of the Fred Pryor seminars and website, and access to Nonprofit Management Center programs both online and lunch and learn events and seminars offered by the center in our community. Engineering, Development and Administrative Departments took advantage of local offerings in April and June.