



Master Control Operator – Part-Time (24 hrs./week)

- Hours may increase to provide coverage to support business needs during holidays, sick and vacation leave •

Job Summary

This position is responsible for the part time broadcast operation duties including, recording, ingesting and dubbing of all on-air program and promotional content for four on air program streams and five cable channels originating from the KSPS Operation Center. Positions in this class operate and monitor television master control related equipment including, computer automation, asset management and traffic systems, television broadcast transmitter, video/audio switchers, videotape machines, EAS equipment and satellite receive equipment. This position is also responsible for the creation of the Daily Program Log for the KSPS Create Channel under the direction of the Traffic/Asset Manager. The part time MCO is considered the primary fill-in operator and thus, will be expected to fill in when needed and available. Work must conform to Federal Communications Commission Rules and Regulations.

Job Qualifications

To perform this job successfully, an individual must meet the minimum qualifications listed below. These qualifications are representative of the knowledge, skill and/or ability required to perform this job.

Education/Experience: to perform this job successfully, an individual must have:

- Advanced Broadcast Communications studies preferred but not required.
- Previous experience in a television operating environment handling daily operations and schedules and logging for a television station.

Certificates/Licenses: To perform this job successfully, an individual must:

- Have basic computer skills experience: Microsoft Word, Excel, Outlook
- Have knowledge of Final Cut Pro, Pro-Track, Louth Automation System and Harris Automation.
- Have knowledge with television equipment from cameras, graphic machines, video players, and switchers.

Physical Abilities: To perform this job successfully, an individual must be able to:

- Regularly sit, stand, walk
- Frequently lift, pull/push, carry, grasp, reach,
- Occasionally climb, stoop/crouch, crawl, taste, or smell.
- Clearly see 20+ feet, with or without corrective lenses and differentiate between colors (no color blindness)

EOE

Job Type: Part-time

To apply, please submit your application & resume online at: <http://aiin.applicantstack.com/x/apply/a2exzbbwc9fw>